

**MINUTES OF THE MEETING OF THE  
PLACE PANEL  
HELD ON TUESDAY, 30 JULY 2019 AT WELLINGTON HOUSE,  
WELLINGTON STREET, LEEDS**

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**Present:**

Councillor Tim Swift MBE (Chair)  
Councillor Susan Hinchcliffe  
Councillor Peter McBride  
Councillor Tim Cheetham  
Councillor Jane Scullion  
Councillor Andrew Waller  
Amir Hussain  
Dilys Jones (Advisory Representative)  
Matthew Walker (Advisory Representative)

Calderdale Council  
Bradford Council  
Kirklees Council  
Barnsley MBC  
Calderdale Council  
City of York Council  
Architect / Professional Services  
Homes England  
National Housing Federation

**In attendance:**

Alison Cooke  
Becky Eades  
Alan Reiss  
Judith Furlonger  
Noel Collings  
Michael Long  
Emma Longbottom  
Jonathan Skinner  
Janette Woodcock

City of York Council  
City of York Council  
West Yorkshire Combined Authority  
West Yorkshire Combined Authority  
West Yorkshire Combined Authority  
West Yorkshire Combined Authority  
West Yorkshire Combined Authority  
West Yorkshire Combined Authority  
West Yorkshire Combined Authority

**1. Apologies for absence**

Apologies for absence were received from Councillors Richard Foster, Lisa Mulherin, Alex Ross-Shaw, Jacqui Gedman and Andrew Latchmore.

**2. Declarations of Disclosable Pecuniary Interests**

There were no pecuniary interests declared by members at the meeting.

**3. Exempt Information - Exclusion of the press and public**

There were no items on the agenda requiring exclusion of the press and public.

**4. Minutes of the meeting of the Place Panel held on 31 January 2019**

**Resolved:** That the minutes of the meeting held on 31 January 2019 be approved.

**5. Chair's Comments**

The Chair welcomed the following new members to the Place Panel:

Councillor Tim Cheetham  
Councillor Peter McBride  
Councillor Lisa Mulherin  
Councillor Richard Musgrave  
Councillor Jane Scullion

**6. Governance Arrangements - Terms of Reference, Quorum and Membership**

At the Annual Meeting on 27 June 2019, the Combined Authority resolved to appoint the Place Panel as an advisory committee of the Combined Authority which reports to the LEP Board, on the terms of reference.

The terms of reference were revised from the last municipal year to include a reference to clean growth, to reflect the revised corporate priority.

Membership arrangements remain as for last municipal year. No changes have been made to the quorum of the Panel, which remains 4 voting members, to include 1 member of the Combined Authority or other Local Authority member and 1 private sector representative and voting arrangements are also unchanged

The Combined Authority at its annual meeting appointed Councillor Tim Swift as Chair of the Panel and agreed dates for meetings of the Panel, as follows:

- 30 July 2019
- 30 January 2020

**Resolved:** That the governance arrangements for the Panel approved by the Combined Authority at the Annual Meeting on 27 June 2019 be noted.

**7. Place Panel Workshop Feedback and next steps**

The Panel considered a report following the Place Panel workshop session with members and officers on 11 April 2019.

The purpose of the workshop was to define the role of the Combined Authority through Place Panel, so that it can add value at a City Region level to the work being delivered at local level. It was asked to consider the role of the Combined Authority and Leeds City Region Enterprise Partnership (LEP) in working with partners to create good places to live, as a key part of developing

sustainable and resilient communities within a strong City Region economy.

The intention was that the workshop provided a more focussed steer on the policy areas where the Combined Authority can add value and dovetail with policy areas that are also covered by District partners.

The Panel was asked to endorse the next steps identified as follows:

- Develop and acknowledge that culture, sport and major events play a unique role in helping to inform and deliver the inclusive growth agenda and to assess how culture can be integrated and factored in to delivery mechanisms. A 12 month, part-time role has been created to provide dedicated capacity will develop the City Region's approach to culture, sport and major events and ability to contribute place making.
- Develop a unified spatial narrative for the City Region, building from districts existing plans, in order to present the story of the region as a whole with a high level narrative describing the Combined Authority's role in Place, to provide a conduit for closer working with district partners to add value and support collaboration where a collaborative approach is beneficial to the City Region as a whole "the regional glue". The Combined Authority to coordinate and facilitate.
- Develop an infrastructure investment framework – the first step is to develop the case and articulate the advantages of having an infrastructure investment framework. This would be a non-statutory framework which would clarify infrastructure investment focus and priority across a range of infrastructure types – transport, housing infrastructure, flood defences. The Combined Authority to coordinate.
- Explore potential to link and connect workplans across Panels, to ensure that the Place Panel work programme supports wider agendas e.g. skills and vice versa. The Combined Authority to co-ordinate
- Establish a link between Leeds City Region Directors of Development and Place Panel with a representative Director attending Place Panel meetings to support and shape Combined Authority work to develop a place-based approach. Leeds City Region Directors of Development to lead on this.

**Resolved:**

- (i) That the contents of the report be noted.
- (ii) That the Panel endorse the identified next steps listed in paragraph 2.5 of the submitted report.
- (iii) That a Director of Development attend future meetings of the Place Panel to contribute to, and support the work of, the Panel.

## **8. Housing and Planning Update**

The Panel was presented with an update report on the Combined Authority's ongoing housing and planning work programme. The following key areas were covered in the report:

- Strategic Discussions and Capacity Building
- Closer Collaboration with Homes England
- Enabling Housing Growth: Brokerage Support project
- Housing Evidence Base Update
- Planning Delivery Fund
- Leeds City Region Housing Association Partnership meeting
- One Public Estate (OPE) Phase 7
- Historic Buildings Strategy Group

The Panel was asked to note the contents of the report and agree the approach to developing a strategic relationship with Homes England.

Resolved:

- (i) That the report and progress on the Housing and Planning work programme be noted.
- (ii) That the approach to developing a strategic relationship with Homes England be approved.

## **9. Local Industrial Strategy**

The Panel considered a report which provided an update on the Leeds City Region Local Industrial Strategy which is currently being co-developed with government. The Leeds City Region Local Industrial Strategy will focus on bold steps aimed at boosting productivity and driving inclusive and clean growth for a post-2030 economy. This will be completed by December 2019, to be signed off by Government in March 2020. The report contained further detail on the process, milestones and learning from elsewhere.

**Resolved:** That the contents of the report be noted.

## **10. Culture and Citizen Experience**

This item was added as a Supplementary Report and presented following Agenda item 8 (Local Industrial Strategy).

The Panel considered a report about the ongoing activity of City Region partners who are working to unlock the full potential of culture, sport and major events to deliver the City Region's vision.

The report provided:

- an update on the approach of the City Region's advisor on culture and

citizen experience and emerging areas of collective focus

- proposals for the future direction of activity on culture, heritage and major events, including the role of Place Panel
- updates on associated regional and national topics

**Resolved:**

- (i) That the Panel endorsed the report as an overview of City Region activity on culture, heritage, sport and major events and the progress of the culture and citizen engagement adviser since taking up the part-time position in April.
- (ii) That the Panel endorsed the leadership of the City Region's cultural and citizen experience agenda as at paragraph 2.10, with the Place Panel playing a co-ordinating role over a wider framework as the BIG Panel does on digital.
- (iii) That the Panel noted the associated regional and national updates, which will be taken into account as partners develop the cultural framework and narrative.

## **11. Towards A Zero Carbon Leeds City Region**

The Panel was provided with a verbal update on recent developments in relation to energy and climate change in the Leeds City Region including the declaration of climate emergency and feedback from recent sector specific low carbon workshops.

The Combined Authority formally declared a climate emergency at its annual meeting held on Thursday 27 June 2019. This followed the adoption of the Leeds City Region Energy Strategy and Delivery Plan and the ambition to become a net zero-carbon city region. The declaration of a climate emergency brings the Combined Authority in line with most of the local authorities in the City Region who have also declared a climate emergency.

**Resolved:** That the content of the verbal update be noted.

## **12. York Local Plan - Proposed Modifications Consultation**

The Panel considered a report providing an update on the York Local Plan Proposed Modifications Consultation. The report presented to the Leeds City Region heads of Planning Meeting on 14 June 2019 was appended to the submitted report and Becky Eades and Alison Cooke, City of York Council provided a further update to the Panel.

The Panel was asked to endorse the approach to the duty to co-operate, as set out in the City of York Council's report.

**Resolved:** That the consultation response appended to the submitted report as Appendices 1 and 2 be noted.

